


Culpeper Regional Airport Advisory Committee Meeting

January 11, 2006

Location: Airport Conference Room

Present: Tony Dias, Mike Dale, Earl Long, Bob Yeaman, Bill Flathers and Dave Franklin
Absent: Bill Chase
Guest/Speakers: Lou Ridley and Liz Mitchell
Staff: Frank Bossio and Tanya Woodward


Call To Order

 Mr. Bossio called the meeting to order at 8:10 a.m.

Election of New Officers

- ❖ Mr. Bossio called for nominations for Chairman of the Airport Advisory Committee. Mr. Dale was nominated for Chairman and seconded. There being no other nominations, Mr. Bossio closed the nominations and called for a vote on Mr. Dale becoming the next Airport Advisory Committee Chairman, Ayes all.
- ❖ ***Mr. Dale was voted to be the Chairman of the Airport Advisory Committee for 2006.***
- ❖ Mr. Dale called for nominations for Vice-Chair of the Airport Advisory Committee. Mr. Flathers was nominated for Vice-Chair and seconded. There being no other nominations, Mr. Dale closed the nominations and called for a vote on Mr. Flathers becoming the next Airport Advisory Committee Vice-Chairman, Ayes all.
- ❖ ***Mr. Flathers was voted to be the Vice-Chairman of the Airport Advisory Committee for 2006***
- ❖ Mr. Bossio presented Mr. Dias with a certificate of Appreciation of his two-year tenure as Chairman of the Airport Advisory Committee.

Approval of the Minutes

 ***The minutes from the December 14, 2005 meeting were approved with one word change. Ayes all.***

Airport Director's Update: Frank Bossio

- Austin Electric has been up fine-tuning the Localizer equipment and preparing it for the critical flight to be flown on February 16, 2006 by the FAA. They have a few issues to contend with but the equipment should be finalized by the end of January.

- Mr. Bossio passed around a letter that he sent to Vernon Carter with the Virginia Department of Aviation referencing our desire to have our GCO upgraded to an RCO. (Please see attachment #1). Varied Discussion on RCO issue.
- Two other issues to mention regarding the RCO are for both quicker clearance and fuel conservation or time and money.
- *Mr. Long made the motion that the Chairman, Mike Dale, compose a letter with staff assistance regarding the need for the RCO. Mr. Dias seconded, Ayes all.*
- Mr. Bossio informed the committee that tomorrow there will be installed a biometric fingerprint reader for a test period at the airport. This reader is using Ultrasonic technology, not presently being used in the U.S. Securiport, out of Washington, D.C. has asked us to be a test point in the U.S. for this new technology. We hope to eventually use this type of technology for gate access and other areas that require secure access.

Terminal Building Design

- Mr. Hunton was unable to be at this meeting but he provided us with drawings of the latest design. (Please see attachment #2)
- There was discussion on moving rooms around and heating and cooling issues, but the basic design stayed the same.

Employee of the Year Update: Tony Dias

- Mr. Dias has graciously agreed to continue to head up this committee.
- Mr. Dias felt that we did not have a very good return on the ballots for the Employee of the Year for 2005. Mr. Dias felt that it might have been because the ballots did not have pre-addressed and stamped envelopes mailed with them.
- Varied discussion on this issue.
- Continuous improvement is needed as well as training for the line staff.
- Mr. Bossio talked briefly about the new merit based pay raises that the Board of Supervisors approved that will start this year.

Safety/Security Issues:

- Already covered these issues.

Air Fest 2006: 10/14/06


- The date is set for the second Saturday in October. A possible rain date will be the next day, 10/15/06.
- Mrs. Woodward will check with the performers regarding the extra fee for an additional day in case of inclement weather.
- Mrs. Woodward informed the committee that Charlie Schwenker would be unable to perform this year; he has a wedding to attend.

- Mr. Ridley will talk with Chuck Colgan and the CAF regarding their participation in the Fest this year.
- The Subcommittee will remain the same this year; Mike Dale, Frank Bossio, Tanya Woodward, Lou Ridley and John Corradi.
- Mr. Ridley said that the FAA has made some changes regarding the timeline for the waiver submittal. He will do a timeline for the next meeting. Discussion here.
- Mr. Dale will send a letter of appreciation to the sponsors.
- Mr. Ridley has agreed to be the Air Boss this year as well.
- Mrs. Woodward will get the industrial park tenant information from Economic Development for Mr. Ridley.

Open Discussion

- Mr. Bossio talked about the WIFI hook-up to the County and the possibility of getting this technology to the hangars for a fee. Varied discussion here.
- Mr. Dias wanted to thank Liz Mitchell for the last article that she wrote on the airport. He felt that it was very well written.
- Mr. Dale wanted to thank Mr. Dias for a productive last two years of being Chairman and he hopes to continue on the path of improvement.
- Mr. Bossio told the committee that he was asked to talk to the Board of Supervisors for New Kent County regarding the role of the Airport and the County in hopes to pass on some of his wisdom of how the two can work together.

Adjournment

 The meeting was adjourned at 10:05 a.m.

Attachments to the minutes:

- (1) Letter to Vernon regarding RCO – Mr. Bossio
- (2) Conceptual Floor Plan - John Hunton

Approval:

Chairman: _____ Date: _____

Secretary: _____ Date: _____